



**AMERICAN SOCIETY FOR REPRODUCTIVE MEDICINE**  
**68th Annual Meeting**  
**San Diego Convention Center**  
**San Diego, CA**  
**October 20-24, 2012**

## Call for Videos

Dear Colleague:

The 2012 Scientific Program Committee invites your participation in the American Society for Reproductive Medicine's Annual Meeting Video Program, October 20-24, 2012 in San Diego, California. Videos should illustrate technical procedures or scientific/educational concepts and are not intended to be presentations of scientific data.

### Final Date for Submission: MAY 2, 2012 – PLEASE NOTE SUBMISSION PROCESS

**Video and Video Descriptive Summary:** Submit online through the Marathon Multimedia abstract/video submission site (<http://www.call4abstracts.com/asrm/>) by **May 2, 2012**.

### Video Format

- Videos may be submitted to one of the following categories: Advanced Reproductive Technology, Basic Science, Patient Education, Open, Reproductive Surgery (Gyn), and Urology. The "Patient Education" category is intended for educational or demonstration videos directed to an audience of patients in any aspect of reproductive medicine.
- Videos must not exceed a total of **8 minutes** in length.
- Acceptable video formats:** Videos submitted must be in either Windows Media Player (WMV version 7 thru 9), QuickTime (QT version 6 or 7), or MPEG4. Videotapes will not be accepted.
- Recommended Settings for Video Production:** Resolution 640x480 or 800x600. Recommended bit rate is 500k to 1000k (1 Mbps). This is the DVD quality on most programs. Do not use high definition (HD) settings for creation.

### Video Submission/Upload Instructions

- Please follow the instructions below to prepare your video for a successful submission to our website.
- STEP 1. Please make sure your video is in one of the common video formats below:**

(.MOV), (.AVI), (.WMV), (.MPEG-4), (.MPEG-2), (.FLV), (.VOB)

- STEP 2. Please use your first and last name as your video file name.** This will ensure your file is associated with you. For example, your file name can be "john\_doe.mov" If you submit more than one video, please add include a number in each file name.
- STEP 3. Go to the following website to submit your video file:** <http://www.call4abstracts.com/asrm/>. Click the "Create new abstract" button and select "Video Presentation" from the drop down. Follow each step in the program to complete your submission. Click on "Submit Video Presentation" after you have uploaded your video file. After the file transfer is complete you will receive a message that your submission was successful.
- Please contact Tech Support at 507-333-1000 or [support@marathonmultimedia.com](mailto:support@marathonmultimedia.com), if you have any questions.**

### Descriptive Summary

- Submit a brief Descriptive Summary electronically to <http://www.call4abstracts.com/asrm/> by **11:59 p.m. Eastern Time on May 2, 2012** (no technical support will be provided after 6:00 p.m. EDT). The online Video Descriptive Summary Submitter will be available beginning February 2, 2012.
- The body of the Descriptive Summary is limited to 2000 characters. Figures, tables and/or graphics are not permitted and will be deleted. Titles are limited to 200 characters and are not included in the Descriptive Summary character count. Author names and affiliations are not included in either character count.
- In the online Descriptive Summary Submitter, provide a completed, separate Disclosure Declaration for every author. On the disclosure pages include the first name, initial, last name, degree(s), affiliation, and email address for each author on his/her page. ACCME guidelines mandate that all individuals participating in continuing medical education (CME) activities disclose any commercial or financial relationships with manufacturers of pharmaceuticals, laboratory.

supplies or medical devices and with commercial providers of medically related services and that all potential conflicts of interest be resolved by the CME Committee. **If any of the authors of a video fails to provide complete disclosure information, the video will be withdrawn from the program.**

Authors: List the presenting author first. Limit the number of authors to six (6) - **no exceptions.**

**Guidelines**

Scientific data may be presented as a scientific abstract (oral or poster) and the corresponding methodology as a video, however, the two presentations cannot be identical and will be reviewed for duplication. If you wish to submit the data in both formats, in the online application check “A scientific abstract was also submitted for consideration as a separate oral or poster presentation. If accepted, the two presentations will not be identical.”

Selection decisions by the Program Committee are final. **No changes can be made to the title, authors or body of the video after submission.** No changes can be made as to the date and time of scheduled presentation. Selected videos will be shown at the meeting in their original format as submitted for review.

The committee will select an overall first prize award video (\$1,000.00) and a runner-up (\$500.00). Individual category recognition may be identified by a certificate. To be considered for an award, one author must be a member in good standing of the ASRM at the time of submission.

Acceptance for presentation of a video automatically conveys permission to ASRM for inclusion of the video in the Society's online library and a copy to be stored in the Society's in-house library in the Administrative Office and placement of the video on the Society's Web site.

**Scoring Criteria are based upon review of the video:**

**1) Educational value**

**2) Scientific merit-** including correlation with the literature and degree of innovation

**3) Creative/production quality-**The presentation should follow a logical format. Creative elements should contribute to the content. *An audio narration track is strongly suggested.*

Notifications regarding acceptance/rejection will be emailed to the authors beginning June 25, 2012. If you **do not** receive notification of the status of your video by June 27, 2012, contact Technical Support at Marathon Multimedia at: USA: 866-759-5440; outside the USA: 507-334-5212; Email: support@marathonmultimedia.com.

Sincerely yours,

Steven F. Palter, M.D.  
Chair, Video Program